



## St Ivo School *Fulfilling Potential*

High Leys, St Ives, Cambridgeshire PE27 6RR

Tel 01480 375400 Fax 01480 375444

E-mail [office@stivoschool.org](mailto:office@stivoschool.org) Website [www.stivoschool.org](http://www.stivoschool.org)

*Headteacher: Sam Griffin*

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Pr/rea/sixthformadmin/bursary

Dear Parents/Carers

September 2016

### **16-19 Bursary Fund Scheme**

We are writing to inform you of the St Ivo 16-19 Bursary Fund Scheme. St Ivo is running the bursary in school using principles agreed with other schools in the local Cambridgeshire area:

#### **Eligibility for Bursaries**

The Government has directed the following eligibility criteria for students who are under 19 in the academic year when they start their course of study.

1. Guaranteed Bursary of £1,200 for young people who are:
  - In care or are care leavers.
  - In receipt of Income Support, or the equivalent Universal Credit in their own right. This will include some teenage parents, young people estranged from their families, and those whose parents have died
  - In receipt of **both** Disability Living Allowance (or new Personal Independence Payments) and Employment and Support Allowance (ESA) (or Universal Credit as a replacement for ESA) in their own right

A discretionary bursary is also available to young people facing financial barriers to participation in Further Education. We have agreed the following approach with the Huntingdonshire Schools Educational Partnership:

2. A £800 Bursary for young people who are eligible to receive a Free School Meal.

And discretionary bursaries of up to £400 for young people:

3. Whose household income is below £20,817 per annum.
4. Who have been affected by a sudden, exceptional change in financial circumstances.

Applications for the 16-19 Bursary can be submitted at any time, but it is important to recognise that there is a limited amount of funding available; therefore, all applications are subject to availability of funding, at the time of your application. Applications will not be considered once all funds have been distributed.

Continued overleaf

## **What can the Bursary be used for?**

The bursary can be used for course related costs such as books, equipment, trips or exam resit fees. The school may choose to pay this as a cash payment or provide 'in kind' support, for example, by bulk purchasing the equipment students will need for a particular course.

## **Application Process**

Students may apply for a bursary in one of the above categories (1-4 above). The application process requires that students specify what they intend to use the bursary for. The application form is considered in school and a decision made on the award of a bursary. If approved, payments are subject to satisfactory attendance and behaviour and will be made each half-term if applicable.

**A Guidance Booklet and an Application Form is available from the school's website [www.stivoschool.org](http://www.stivoschool.org) and paper copies are available for students from the Sixth Form Admin Office.**

Yours sincerely

A handwritten signature in black ink, appearing to read 'K Perry', with a long horizontal flourish extending to the right.

Mrs K Perry  
Assistant Head  
Director Key Stage 5