



## **Site Assistant**

**Required as soon as possible**

**Hours: Full time, 37 hours a week for 52 weeks**

**Salary: Scale 1C, points 8-10 (£15,246 – £15,613)**

**Responsible to: Site Manager**

We are seeking a responsible person competent in all aspects of site maintenance to join our site team. Main duties will include general maintenance, security and assistance with the daily running of the school site. Normal hours are 37 hours per week on a shift basis from Monday to Friday.

A comprehensive induction and support package is available for all new staff.

*Our school is committed to safeguarding and promoting the welfare of children and young people, and we expect all our staff and volunteers to share this commitment. Appointment to this post would be subject to an enhanced DBS check and satisfactory medical and employment references.*

St Ives is a beautiful and ancient riverside market town enjoying the benefits of a superb location in rural Cambridgeshire: centrally located next to the A14 and within easy reach of the county towns of both Cambridge and Peterborough. Visits are most welcome from potential applicants.

To apply for this vacancy access our website [www.stivoschool.org/job-vacancies](http://www.stivoschool.org/job-vacancies) or contact [hr@stivoschool.org](mailto:hr@stivoschool.org) for an application pack.

**Closing date: 4 December 2017 (9.00a.m.)**

**Interviews: To be held during the period 6 – 12 December 2017 (shortlisted candidates will be informed of the exact date)**

*The school reserves the right to interview shortlisted candidates during the application window (if applicable).*